

West Virginia Health Information Network

Board Meeting Minutes

October 9, 2008

**PLACE OF MEETING:**

The meeting of the Board of Directors of the West Virginia Health Information Network (WVHIN) was held at the Embassy Suites Hotel, Charleston, West Virginia on Thursday, October 9, 2008, pursuant to written notice posted on September 24, 2008 in the State Register, and the agenda posted on October 1, 2008 at the offices of The WV Health Care Authority and the WVHIN.

**ATTENDEES:**

The following Board members or their designees were present in person or telephonically.

Julian Bailes, M.D. Chair  
George Boxwell, D.O.  
Sonia D. Chambers, Secretary-Treasurer  
Sarah Chouinard, M.D.  
Robert L. Coffield, J.D.  
Fred Early, II, Esq.  
Michael O. Fidler, M.D.  
Joseph M. Letnaunchyn  
Jennifer Plymale  
Louise Reese  
Jerry Roueche for Cabinet Secretary Martha Yeager Walker  
John Wiesendanger

Non-members present were:

Mary Angel  
James Becker, M.D.  
Terri Bliziotos  
John Brehm, M.D.  
Cam Brown  
Perry Bryant  
Victoria Cook  
Ashley Debold

Keith Hepp  
Asad Kahn  
Eric Kampsnyder  
Helen Matheny  
Sallie Milam  
Michael Morris  
Grant W. Norman  
Valissa Prowse  
Diana Rayburn  
Martin Renwick  
Patty Ruddick  
Jack Shaffer  
Juliet Terry  
Alan Viars  
Jim Wallace  
Tom Witmer

The following board members were not present:

Jim Brick, M.D.  
Ted Cheatham  
Sam Kapourales  
Jesse Samples  
Kyle Schafer

Additional members may have been present, but whose names were not captured on the sign-in log.

**CALL TO ORDER:**

Dr. Julian Bailes, Chair of the WVHIN Board of Directors, welcomed the attendees and called the meeting to order. Materials were distributed electronically to the Board members in advance and were presented on the screen via the webinar site throughout the meeting.

**APPROVAL OF MINUTES:**

Dr. Bailes called for approval of the July 31, 2008 meeting minutes.

Dr. Michael Fidler moved that the minutes be approved, Mr. Joe Letnaunchyn seconded the motion and the Board unanimously approved the minutes as written.

**TREASURER'S REPORT:**

Ms. Sonia Chambers, Secretary-Treasurer, presented the Treasurer's Report. As of September 29, 2008, the WVHIN's administrative account (5380) reflects expenses of \$136,459 leaving a balance of \$1,363,461.

Mr. Fred Farley made a motion to approve the Treasurer's Report as presented, Dr. Michael Fidler second the motion and the Board unanimously approved the Treasurer's Report as presented.

**EXECUTIVE COMMITTEE REPORT:**

Dr. Bailes presented the Executive Committee report and update. The Executive Committee met August 25, 2008 and October 6, 2008.

- At the end of August, the WVHIN participated in the State Medical Conference at the Greenbrier. The meeting was successful with objectives and goals being met.
- It was agreed that the WVHIN would frame the NHIN 2 project's consumer's preference and eligibility to participate based on the providers' perspective that all data needs to be available for appropriate care.
- Alaina Crislip from Flaherty, Sensabaugh and Bonasso presented the memo detailing the legal conclusions emanating from NHIN 2.
- The Executive Committee agreed to support a policy statement that WVHIN would not endorse any single EMR but would instead set condition standards.
- Cam Brown presented a draft of the WVHIN mission vision and pathway.

- Cam Brown presented the business plan table of contents.
- The proposed Pilot Communities were presented by Sallie Milam and Cam Brown.
- Sallie Milam presented an update on the Request for Information (RFI) and Request for Proposal (RFP) processes.
- The WVHIN sponsored the HIT coordination meetings September 4 and 26<sup>th</sup>. The next meeting was scheduled for October 17.
- An electronic HIT newsletter was discussed and Mary Angel planned to have the first version published by the end of October.
- The Board Retreat has been scheduled at Stonewall Resort for October 29-30.

Ms. Sonia Chambers made a motion to approve the Executive Committee Report. Mr. Fred Early seconded the motion and the board unanimously approved the Executive Committee Report.

### **EXECUTIVE DIRECTOR'S REPORT:**

Ms. Sallie Milam, WVHIN Executive Director, presented the Executive Director's update.

- The WVHIN participated in the NHIN 2 demonstration in Washington D.C.
- The test data DURSA for the NHIN 2 project has been executed, which is the legal agreement with all other participating exchanges.
- Work is progressing around the Pilot communities. The Board workgroup met several times and directed the WVHIN staff to begin outreach in the targeted areas.
- The WVHIN presented in the following events:

- The Primary Care Association meeting, August 5–7, as an exhibitor and presenter at Oglebay.
  - WV State Medical Convention, August 21–23 as an exhibitor, presenter and host of the on-site “WVHIN Internet Café.”  
Response was extraordinary in the number of attendees who visited the booth for information. Parts of the display booth, the WVHIN message napkins and DVD were presented at the Board meeting.
  - The WVHIN will participate in four major events scheduled in November.
- Work has continued on the WVHIN Mission and Vision.
  - The Technology committee met on September 25 to review the RFI feedback, evaluate various RFP approaches and discuss timelines. Brad Young of CAMC agreed to chair the RFP committee.
  - The environmental scan survey is currently being conducted on behalf of DHHR/WVHIN/WVTA. To date, 80% of the hospitals have responded, 50% of the WVPCA members, and the public health departments have just begun to enter their data. The next phase is to approach the private physician community in order to obtain a statistically significant sample size. Knowing that it would be impractical to attempt to get survey responses from all 2,600 private physicians, this component of the survey is due to commence in the next two weeks and will be a coordinated effort between the WVSMA, WV-AAFP, and DHHR/Bureau of Medicaid Services.

- In terms of Broadband, Sallie sits on the Telehealth Alliance Board, and is also partnering with HCA regarding the Broadband Council that has been started. WVHIN will be working with the Healthcare Authority to produce the yearly broadband report due later this month.
- The WHIN Board charged the staff with the task of coordinating HIT activities in West Virginia. Two meetings, September 4 and September 27, have been held. Approximately 17 people from all stakeholder groups attended. In so doing, staff chose to focus on State Government then move into private sector based initiatives. The focus has been on Medicaid transformation, the Health Improvement Institute, a possible MIA architecture, and the Legislature's Roadmap to Health Project. WVHIN will begin distributing a newsletter that will contain information about WVHIN and each of these other initiatives and where to get additional information
- Legal work has continued with Flaherty, Sensabaugh and Bonasso in memorializing all of the lessons learned from NHIN2.
- Going forward WVHIN will be focused on community outreach. The findings of the different community's interest and readiness for health information exchange will be presented.
- Heavy focus is on the development of the WVHIN business plan, the issuance of an RFP, and getting ready for the retreat at the end of October.
- In regard to new staff members, a project manager position is posted on Career Builders until the end of October.

**eHEALTH WEBSITE:**

Ms. Patty Ruddick reported that as a part of the WV Health Information Security and Privacy Collaborative, the website, eHealthWV.org, will be launched 10-31-08. The website will provide educational materials with downloads available. Approximately 30 physicians are participating and giving this information out to consumers, as well as keeping it in their offices. Patty showed the public service announcement that will launch in November on radio as well as TV.

**NATIONWIDE HEALTH INFORMATION NETWORK TRIAL IMPLEMENTATION 2 UPDATE AND DEMONSTRATION:**

Ms. Sallic Milam and Mr. Martin Renwick of Accenture reviewed the WWHIN trial implementation and demonstration. Discussion followed regarding quality of information input, identifiers, legal issues, core content and provider and consumer perspectives. The demonstration with the Delaware Health Information Network illustrated a real-time exchange of test patient data from West Virginia to Delaware.

**MISSION/VISION AND PATHWAY:**

Ms. Cam Brown presented the Vision/Mission and Pathway that will be discussed at the upcoming Board retreat. The pathway will drive the business plan.

**EXECUTIVE SESSION REQUEST:**

Dr. Bailcs presented the Executive Committee's recommendation that the Board go into Executive Session due to the discussion of confidential and commercial competition information. The public was advised that no official action would be taken while in Executive Session. Based on the Board's majority affirmative vote, the public was asked to leave the room and the general audio and webinar were discontinued.

Topics discussed while in Executive Session included: Pilot Community Update, the Request for Information and Request for Proposal Update and the WVHIN Business Plan. At 3:45 p.m. the WVHIN Board returned from Executive Session and Dr. Bailes announced that the meeting was again open to the public.

**BOARD RETREAT:**

Dr. Bailes presented the draft agenda for the upcoming October 29 & 30 WVHIN Board Retreat scheduled to be held at The Stonewall Resort in Roanoke, West Virginia.

**PUBLIC COMMENT:**


Dr. Bailes asked for any further comment from the public. No comments were made.

**NEXT MEETING:**

The next meeting of the WVHIN Board of Directors is scheduled for October 31, 2008 at 1:00 p.m. to be held at The Stonewall Resort located in Roanoke, West Virginia. The December WVHIN Board of Directors meeting will be held December 2, 2008 at 1:30 p.m., location to be determined.

**ADJOURNMENT:**

There being no further business, Dr. Bailes adjourned the meeting at 3:56 p.m.

  
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Sonia D. Chambers, Secretary-Treasurer, WVHIN