

## THE WEST VIRGINIA HEALTH INFORMATION NETWORK

### **PLACE OF MEETING:**

The meeting of the Board of Directors of the West Virginia Health Information Network (WVHIN) was held at The University of Charleston, Frankenberger Art Gallery, Geary Student Union Building, 2300 MacCorkle Ave., SE, Charleston, West Virginia, on July 31, 2008, pursuant to written notice posted on June 19, 2008 in the State Register, and the agenda posted on July 29, 2008 at the offices of The WV Health Care Authority and the WVHIN.

### **ATTENDEES:**

The following Board members or their designees were present in person or telephonically:

Julian Bailes, MD, Chair  
George Boxwell, D.O.  
Sonia D. Chambers, Secretary-Treasurer  
Sarah Chouinard, MD  
Robert L. Coffield, JD  
Michael O. Fidler, MD  
Sam Kapourales  
Joe Letnaunchyn  
Jennifer Plymale  
Louise Reese  
Gerald Roueche representing Secretary Martha Yeager Walker  
John Wiesendanger

Non-members present were:

Mary Angel  
Cam Brown  
Perry Bryant  
Roger Chaufournier  
Dr. Jim Comerci  
Alaina Crislip  
Senator Dan Foster

Betty Halstead  
Dr. Clark Hansbarger  
Keith Hepp  
Eric Kampsnyder  
Bill Lynch  
Andy Malinoski  
Dr. Mazharulah Shaik  
Trudi Mathews  
Helen Matheny  
Sallie Milam  
Michael Morris  
Amber Nary  
Diana Rayburn  
Patty Ruddick  
Jack Shaffer  
Juliet Terry  
Alan Viars  
Jim Wallace

Additional non-members may have been present, but whose names were not captured on the sign-in log.

**CALL TO ORDER:**

Dr. Julian Bailes, Chair of the WVHIN Board of Directors, welcomed the attendees and called the meeting to order. Dr. Bailes announced the appointment of Dr. James Brick, Interim Dean of WVU School of Medicine, to the WVHIN Board. Dr. Brick will be taking the position vacated by Dean John Prescott, and will be attending our next meeting. Materials were distributed electronically to the Board members in advance and will be presented on the screen via the webinar site throughout the meeting.

**APPROVAL OF MINUTES:**

Dr. Bailes called for approval of the minutes from the May 15, 2008 meeting.

Dr. Michael Fidler moved that the minutes be approved, Mr. Joe Letnaunchyn seconded the motion and the Board unanimously approved the minutes as written.

**TREASURER'S REPORT:**

Ms. Sonia Chambers, Secretary-Treasurer, presented the Treasurer's Report. As of July 29, 2008 the WVHIN's administrative account reflects expenses of \$1,136,035, leaving a balance of \$285,496 which will be carried over to 2009. WVHIN also has \$3.5 million in account #5380 which is the State's seed share to build the network. WVHIN utilizes account #8851 as a clearing house for NHIN 2 revenue and expenses.

Mr. Joe Letnaunchyn made a motion to approve the Treasurer's Report as presented, Dr. Michael Fidler seconded the motion and the Board unanimously approved the Treasurer's Report.

**EXECUTIVE COMMITTEE REPORT:**

Dr. Bailes presented the Executive Committee report and update.

The Executive Committee met on June 16 and July 21, 2008. The following are meeting highlights:

- Ms. Sallie Milam presented a Nationwide Health Information Network 2 (NHIN 2) status report and update. The WVHIN has begun to move live data under this project and will conclude moving data on July 30, 2008. Conformance testing is currently taking place.

- The WVHIN working group meetings and their next steps were reported by Ms. Sallie Milam. The working groups are Vision/Mission; Criteria for Pilot Community and Needs of Advanced EMR Users.
- A HISPC 3 update was presented by Sallie and Ms. Mary Angel.
- Mr. Jack Shaffer reported on the recently issued Request for Information (RFI).
- An outreach event update was given by Ms. Mary Angel.
- Mr. John Wiesendanger presented the Employer/Consumer/Privacy Committee update.
- Reports were given regarding Ms. Cam Brown's WVHIN Board interviews. An update on the WVHIN Strategic Plan was given.

Ms. Sonia Chambers made a motion to approve the Executive Committee Report, Mr. Joe Letnaunchyn seconded the motion and the Board unanimously approved the Executive Committee report.

### **EXECUTIVE DIRECTOR'S REPORT:**

Ms. Sallie Milam, WVHIN Executive Director, presented the Executive Director's update.

Sallie's update began with a review of the past year:

- The WVHIN staff consists of Sallie the Executive Director, Ms. Mary Angel as the Communications and Outreach Manager, Mr. Jack Schaffer as our acting CIO and Ms. Cam Brown as business planning consultant. The staff has become educated in HIE and

has provided education opportunities to the Board, staff and stakeholders.

- The communication and marketing strategy has been developed and rolled out.
- Several outreach events have been held and scheduled.
- The proposal for network funding was developed and presented to the Governor and Legislature. \$3.5 M in funding was obtained to fund the network.
- The Consumer/Employer/Privacy Committee delivered high level privacy requirements and the Technology Committee has begun meeting.
- The WVHIN was awarded a \$3,181,000 Federal Contract with ONC to participate in the Nationwide Health Information Network Two Project (NHIN2).
- We have partnered with West Virginia Medical Institute (WVMI) for WV to once again be a HISPC state and participate in this national project looking at privacy and security in light of health information exchange.
- The WVHIN is involved in the following state level initiatives: Development of WV's application for FCC broadband monies and the WV Telehealth Alliance, Medicaid's Health Improvement Institute and the Legislature's Roadmap to Health Project.
- On a National level the WVHIN is involved in the following:

NHIN Fora, Health Information Security and Privacy Collaboration, NGA's Health Information Protection Task Force of the eHealth Alliance, and the National Committee on Vital and Health Statistics (NCVHS).

- The Technology Request for Information (RFI) was released June 25, 2008 and responses were received August 1, 2008.
- A Physician's Advisory Board is being established.
- The WVHIN website has been redesigned.

Moving forward:

- The WVHIN will begin to focus on the community outreach and development of the business plan.
- The Pilot Community Workgroup will begin the selection process in August.
- The Board will be asked to hold discussions regarding the scheduling of WVHIN Board Meetings more than every quarter.
- Tom Witmer, a consultant with Strategies for Tomorrow, has been brought on board to work with the WVHIN in the development of our Business Plan and RFP.

### **WVHIN BOARD INTERVIEWS BY CAM BROWN:**

Board member interviews were conducted by Ms. Cam Brown between May 15, 2008 and July 30, 2008. The main topics discussed were the WVHIN vision and roles, stakeholder participation and key issues that WVHIN needs to address.

From the interviews there was a consensus that the WVHIN's role is to:

- Provide an HIE infrastructure
- Serve as convener and coordinator

The following are suggested deliverables that need to be accomplished over the next six to twelve months:

- Budget
- Marketing Plan
- Vendor Selection
- Implementation of Small Pilot
- Know where we are headed
- Prove the concept

**STRATEGY DISCUSSION:**

The strategy discussion was lead by Ms. Cam Brown. The goal of the HIE pathway is to bring us to patient centered care.

Mr. Keith Hepp of Healthbridge demonstrated the three phases of the HIE Pathway.

1. Messaging
2. Coordinated Care
3. Quality and Value

Ms. Sonia Chambers asked the Board if there were any disagreements with the WVHIN adopting the phased approach. During the Board discussion it was determined that our goal is to not get slowed down by the phased system. Physicians

need to be able to start at Phase 1 or jump right to Phase 3 based on technology capabilities. The Board was in agreement with the phased approach.

The draft WVHIN HIE Vision and Mission was presented. After discussion, it was decided that the WVHIN staff would revisit the Vision and Mission Statement and the Board will finalize the statement at the October Board Retreat.

Mr. Jack Shaffer commented on the different initiatives in West Virginia that are becoming involved in electronic health records.

The Board determined that the WVHIN should act as the convener and coordinator of the key people from different initiatives becoming involved in health information technology. Information from this informal meeting will be presented at the October Board Retreat.

### **PILOT COMMUNITIES:**

Ms. Cam Brown presented a possible timeline for the pilot community phase along with the criteria for evaluation, value proposition and terms and the process and selection committee process.

Ms. Louise Reese presented the list of the potential pilot communities that have been discussed. This preliminary list includes the following clusters:

- Regional
- Community-based
  
- Vertical network for underserved
- Physician driven
- Medical school driven

- NHIN 2 champions
- Eastern panhandle

**EMPLOYER/CONSUMER/PRIVACY COMMITTEE UPDATE:**

Mr. John Wiesendanger presented the privacy and security policy options that were developed by the WVHIN Employer/Consumer/Privacy Committee. These policies were developed to inform the RFP for the network. The policy options presented focused on:

- Individual Rights/Participation
- Consumer Notice
- Minimum Necessary/Limited Use
- Security Safeguards
- Consumer Consent and Authorization
- Global Considerations

Dr. Fidler made a motion that we accept the Employer/Consumer/Privacy Committee policy recommendations, and was seconded by Ms. Sonia Chambers. There was no discussion. The Board accepted the policy recommendations from the Employer/Consumer/Privacy Committee.

**NHIN 2 WVHIN DEMONSTRATION PROJECT REPORT:**

The WVHIN started moving live data with our six West Virginia providers on June 27 and ended August 31. There were many deliverables that WVHIN successfully completed prior to the moving of live data. Ms. Sallie Milam reported that there will be a NHIN 2 demonstration in West Virginia scheduled in the near future.

**PUBLIC COMMENTS:**

Dr. Jim Comerci suggested that we may want to look at inviting representatives of the larger hospitals who are working on IT implementation to the upcoming WVHIN coordination meeting. This may help with implementation of the WVHIN.

Dr. Clark Hansbarger of the WVU Physicians of Charleston commented that it has been a great learning experience participating in the NHIN 2 project with WVHIN.

**ANNOUNCEMENTS:**

The WVHIN Board Retreat has been scheduled for October 29-30 in Charleston. Items to be discussed will be the business plan, mission and vision and the RFP. An agenda will be forthcoming.

Dr. Bailes requested comments from the Board in regard to scheduling upcoming Board meetings twice a quarter. The Board was in agreement with this new scheduling format.

The next Board meeting will be scheduled for September, 2008.

**ADJOURNMENT:**

There being no further business, Dr. Bailes adjourned the meeting at 3:33 p.m.

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Sonia D. Chambers, Secretary-Treasurer, WVHIN