

THE WEST VIRGINIA HEALTH INFORMATION NETWORK

PLACE OF MEETING:

The meeting of the Board of Directors of the West Virginia Health Information Network (WVHIN) was held at the Charleston Marriott Town Center, Charleston, West Virginia on February 12, 2009 pursuant to written notice posted on January 21, 2009 in the State Register, and the agenda posted on February 9, 2009 at the offices of The WV Health Care Authority and the WVHIN.

ATTENDEES:

The following Board members or their designees were present in person or telephonically:

Julian Bailes, MD, Chair
Sonia D. Chambers, Secretary-Treasurer
Ted Cheatham
Sarah Chouinard, MD
Robert L. Coffield, JD
Michael O. Fidler, MD
Sam Kapourales
Joe Letnaunchyn
Jennifer Plymale
Louise Reese
Jesse W. Samples
Kyle Schafer
Jerry Roueche for Secretary Martha Yeager Walker
John Wiesendanger

Non-members present were:

Beverly Blanchard
Cam Brown
Dave Campbell
Christopher Clark
Vicky Cook
Nancy Malecek
Helen Matheny
Sallie Milam

Jennifer Moore
Amber Nary
Diana Rayburn
Helen Wilson
Brad Young

Members not present:
George Boxwell, D.O.
James Brick, MD
J. Fred Earley, II, Esq.

Additional non-members may have been present, but whose names were not captured on the sign-in log.

CALL TO ORDER:

Dr. Julian Bailes, Chair of the WVHIN Board of Directors, welcomed the attendees and called the meeting to order. Materials were distributed electronically to the Board members in advance and were presented on the screen via the webinar site throughout the meeting.

APPROVAL OF MINUTES:

Dr. Bailes called for approval of the minutes from the October 30, 2008 meeting.

Dr. Michael Fidler moved for acceptance of the minutes, Joe Letnaunchyn seconded the motion and the Board unanimously approved the minutes as written.

TREASURER'S REPORT:

Ms. Sonia Chambers, Secretary-Treasurer, presented the Treasurer's Report. As of February 4, 2009 the WVHIN's administrative account reflects YTD expenses of \$617,455 and commitments of \$124,292 which leaves a balance of \$757,117. The \$250,000 revenue from Mountain State Blue Cross Blue Shield will not be appropriated until FY 2010. A full NHIN 2 project report will be given at the April board meeting.

Mr. Joe Letnaunchyn made a motion to accept the Treasurer's Report as presented, Dr. Fidler seconded the motion and the Board unanimously accepted the Treasurer's Report.

EXECUTIVE COMMITTEE REPORT:

Dr. Bailes presented the Executive Committee report and update.

The Executive Committee met on October 20, 2008, December 8, 2008, January 7, 2009, February 2, 2009 and February 9, 2009. The following are meeting highlights:

- Dr. James Comerci presented the Select Committee D's Roadmap to Health proposal.
- The WVHIN participated in the NHIN 2 demonstration held December 15-16 in Washington, DC.
- The WVHIN outreach was discussed including the proposed Physician Advisory Council.
- A WVHIN staffing update was presented.
- The Request for Proposal (RFP) for a technology vendor was discussed and reviewed.
- The WV Telehealth Alliance request for funding was discussed.
- The WVHIN's role as coordinator and convener of WV HIE projects was discussed and the committee was briefed on progress. The WVHIN is holding monthly meetings with the following groups participating: Roadmap to Health, Health Improvement Institute (Medicaid Transformation Grants), DHHR, PELIA, HCA, Insurance Commission and the WV Telehealth Alliance.

- MITA funding was discussed.

Ms. Chambers made a motion to accept the Executive Committee Report, Dr. Fidler seconded the motion and the Board unanimously accepted the Executive Committee report.

EXECUTIVE DIRECTOR'S REPORT:

Sallie Milam, WVHIN Executive Director, presented the Executive Director's update.

- The WVHIN attended the NHIN 2 demo held December 15-16 in Washington, DC, participated in the consumer perspective presentation and demonstrated consumer empowerment and lab results integration.
- Discussion has begun in regard to the WVHIN participating in the option year NHIN 2 contract. We are reviewing the options.
- WVHIN outreach has continued and signed letters of intent have been received from: Community Health Network, Mountain State Blue Cross Blue Shield, PEIA, Charleston Area Medical Center, Roane General, WVU Physicians of Charleston, WVU Health Care (hospitals and physicians), Mon General, Wheeling, OVMC, Reynolds Memorial, St. Mary's Hospital. Meetings have also been held with Cabell Huntington, University Physicians and Surgeons, Marshall Medical School, Valley Health Systems, LabCorp and Quest.
- The WVHIN Public/Private funding mechanism, outlined at the October Board Retreat, has been presented to the administration. A WVHIN

Finance Committee has been established to work on the WVHIN funding mechanism.

- Significant work has been done on the WVHIN business plan and Request for Proposal (RFP).
- The WVHIN has worked through identification of West Virginia's consent requirements concerning specially protected information with Bob Coffield and Flaherty, Sensabaugh and Bonasso, PLLC as part of the NHIN 2 project.
- The WVHIN has entered into a staffing contract with MATRIC. All current staff will be contracting through MATRIC. Our current staffing focus is on recruiting a COO, CIO, Director of Business Development and Administrative Assistant.

FINANCE COMMITTEE REPORT:

Joe Letnaunchyn, Chairman of the Finance Committee submitted the WVHIN Finance Committee Charter for approval. Sonia Chambers made a motion to accept the WVHIN Finance Committee Charter and the motion was seconded by Dr. Michael Fidler. The Charter was accepted by the Board unanimously.

Members of the WVHIN Finance Committee are: Joe Letnaunchyn-Chair, Fred Earley, Sonia Chambers, Louise Reese and Ted Cheatham. Mr. Letnaunchyn extended committee participation to the entire board.

The WVHIN Finance Committee met on February 3, 2009. Those in attendance were: Joe Letnaunchyn, Fred Earley, Sonia Chambers, Louise Reese, Sallie Milam, Diana Rayburn, Cam Hull Brown, Rob Parsons and Raul Zavaleta. The WVHIN financial plan was

discussed in terms of how it would be affected by the vendor negotiations, public contributions and providers' and payers' contributions. Discussion was held regarding financial sustainability.

Work continues on the financial plan.

BUSINESS PLAN:

Louise Reese presented an update regarding the WVHIN's Business Plan. This version is a Business Plan that can be endorsed by the Board. A financial section will be presented to the Board separately.

The Milestone Plan reflects the WVHIN pathway as well as outreach to communities and physicians starting in Year 1, a vendor selection process in Year 1, implementation of the first two pilot communities in Years 2 and 3 followed by others, and obtaining sustainable stakeholder participation by Year 7.

Dr. Bailes acknowledged appreciation to all those who participated in the development of the Business Plan.

EXECUTIVE SESSION REQUEST:

Dr. Bailes presented the Executive Committee's recommendation that the Board go into Executive Session due to the discussion of commercial competition information. The public was advised that no official action would be taken while in Executive Session. Based on the Board's majority affirmative vote, the public was asked to leave the room and the general audio and webinar were discontinued. The topic discussed while in Executive Session was: Request for Proposal (RFP) Update. The WVHIN Board returned from Executive Session and Dr. Bailes announced that the meeting was open to the public.

PUBLIC COMMENT:

Dr. Bailes asked for any further comment from the public. No comments were made.

NEXT MEETING:

The next meeting of the WVHIN Board of Directors is scheduled for April 2, 2009 at 1:30 p.m.

FEDERAL FUNDING OPTIONS:

The board discussed the Governor's request that the WVHIN evaluate Medicaid/MITA funding, citing the MITA federal match of 90/10. The Board indicated its interest in understanding MITA and a MITA committee was identified to conduct research. The Board directed Sallie Milam to request a meeting with Marsha Morris and Rick Friedman, in regard to MITA funding, and set up a series of calls to explore this financing option. Additionally, WVHIN funding is being explored through the stimulus package.

ADJOURNMENT:

There being no further business, Dr. Bailes adjourned the meeting at 3:37 p.m.



Sonia D. Chambers, Secretary-Treasurer, WVHIN