



WVHIN Board of Directors Meeting

Thursday, August 20, 2009

1:30 – 3:00 P.M.

Ruby Memorial Hospital, Morgantown, WV

MINUTES

PLACE OF MEETING:

The meeting of the Board of Directors of the West Virginia Health Information Network (WVHIN) was held at Ruby Memorial Hospital, Morgantown, West Virginia on August 20, 2009, pursuant to the written notice posted on June 29, 2009, in the State Register.

BOARD MEMBERS PRESENT (in person or telephonically):

Julian Bailes, M.D., Chair
George Boxwell, M.D.
Sonia Chambers, Secretary-Treasurer
Ted Cheatham
Robert Coffield, Esq.
Michael Fidler, M.D.
Peter Groen
Joe Letnaunchyn
Jennifer Plymale
Louise Reese
Jesse Samples

BOARD MEMBERS ABSENT:

James Brick, M.D.
Sarah Chouniard, M.D.
Fred Earley, II, Esq., Vice Chair
Sam Kapourales
Kyle Schafer
John Wiesendanger

NON-MEMBERS PRESENT:

Beverly Blanchard
Cam Brown
Perry Bryant
Brenda Hancock
Becky Kessler
Jim Kirby

Nancy Malacek
Helen Matheny
Sallie Milam
Jennifer Moore
Michael Morris
Amber Nary
Paul Oliverio
Denise Reeser
Deborah Tucker
Allen Viars

MEETING BEGAN AT 1:30 P.M. WITH A QUORUM PRESENT (11 of 17)

TOPIC: Approval of Minutes from the June 18, 2009 Board Meeting
DISCUSSION: Mistakes were found regarding board member attendance in the June 18, 2009 Board Meeting minutes and corrections were noted.
MOTION: Motion by Dr. Fidler to accept the Board Minutes from the June 18, 2009 Board Meeting with minor corrections.
ACTION: Amended June 18, 2009 Board Meeting minutes were accepted for approval.
FOLLOW-UP: Beverly Blanchard will make the corrections noted and will present a corrected copy to the secretary for signature.

TOPIC: Treasurer's Report
DISCUSSION: The treasurer presented highlights from the financial statements as of June 30, 2009. YTP expenses were \$886,098, leaving a balance of \$613,902 remaining from the \$1.5 million appropriation for FY 2009. Additionally, the WVHIN has \$3.4 million left out of the \$3.5 million to build the network.
MOTION: Motion by Dr. Fidler to accept the Treasurer's Report.
ACTION: The Treasurer's Report was accepted.

TOPIC: Executive Committee Report
DISCUSSION: Dr. Balies reported that the Executive Committee met on July 6, 2009 and August 17, 2009. Items discussed included: WVHIN's business plan, new Meaningful Use requirements, a proposed strategy to align the new requirements with the WVHIN's pathway, updating the RFP, staff and contract resources, NHIN2, SSA solicitation, stimulus funding for HIE, Regional Extension Centers, and preparing to issue the RFP in the fall of 2009.
MOTION: Motion by Dr. Fidler to accept the Executive Committee's Report.
ACTION: The Executive Committee Report was accepted.

TOPIC: Executive Director's Report
DISCUSSION: Sallie Milam presented the Executive Director's update which covered the following topics: ARRA funding and the announcement of the ONC grant solicitation for HIE, strategic planning, staffing needs, Physician's Advisory Task Force which will kick off on October 15, 2009 at the WV State Medical Association HIT meeting, Regional Extension Center program, Broadband and working with DOC, NHIN2 in terms of the Coordinating

Committee, governance and the WVHIN's inability to submit a definitive plan to connect to the NHIN.

TOPIC: **Business Plan**

DISCUSSION: Cam Brown discussed realigning the WVHIN's pathway in order to meet Meaningful Use requirements.

TOPIC: **RFP**

DISCUSSION: Jennifer Moore explained the RFP process/timeline and the WVHIN's task force charges and membership. There was discussion regarding the RFP task force membership and whether we needed more non-IT membership. There was general agreement to revisit the RFP task force membership.

TOPIC: **ARRA Funding**

DISCUSSION: Sallie Milam discussed the ONC grant solicitation for HIE and the grant solicitation for Regional Extension Centers.

MOTION 1: Joe Letnaunchyn moved that the WVHIN staff will evaluate the ONC grant solicitation for HIE monies and apply for the grant on behalf of WVHIN, if appropriate. WVHIN staff will work directly with the Executive Committee to obtain a letter from the governor which will confirm the WVHIN as the state designated entity to go after stimulus monies for health information exchange.

ACTION 1: WVHIN staff will evaluate the ONC grant solicitation and will work with the Executive Committee to obtain a letter from the governor which will confirm the WVHIN as the state designated entity to apply for stimulus monies for health information exchange.

MOTION 2: Joe Letnaunchyn moved that under the direction of the Executive Committee, the WVHIN staff will continue to look for opportunities to partner with organizations that are planning to go after federal stimulus monies for Regional Extension Centers.


ACTION 2: The WVHIN staff will continue to look for and evaluate opportunities to partner with organizations that are planning to go after federal stimulus monies for Regional Extension Centers in West Virginia.

TOPIC: **Announcements**

DISCUSSION: Dr. Bailes announced that the next WVHIN Board meeting will be held on October 29, 2009 at 1:30 p.m. The Board meeting will take place at the Charleston Marriott Town Center.

TOPIC: **Conflict of Interest**

DISCUSSION: Sallie Milam discussed WVMi's and Flaherty, Sensabaugh & Bonasso's possible conflict of interest. Both organizations may be partnering with a vendor to respond to the WVHIN's RFP. There was discussion that any other board members who want to be able to respond to the RFP, that they cannot participate in developing the requirements.

 11/12/09

Sonia D. Chambers, Secretary-Treasurer, WVHIN